



Charging and Remissions Policy

Governor Committee Responsible: Finance and Resources

Chair of Governors: John Taylor

Nominated Lead member of staff: Andrew Jordon

Review Date: July 2019

Charging and remissions policy

The Governing Board have adopted as their policy one that takes into account that no additional funding will be available to Governors to finance optional extras such as theatre visits, trips and so on, whether or not they take place during the Academy day, evening, or weekends. Before any of these can take place parents/carers will be asked if they wish their child to participate, and if so, are willing to bear the cost on the understanding that if insufficient funds are not forthcoming, trips etc., will not take place. Such contributions will allow the Academy to offer an enhanced programme of experiences that would otherwise not be possible. In order to minimise the financial burden placed upon parents/carers, the amount requested will be kept as low as possible. However, it is stressed that any financial contribution made by parents/carers is entirely voluntary and that non-payment will not bar a student from participating in a visit if it is subsequently arranged.

Parents/carers will be asked to make payment for:

- Any trips or optional extras taking place outside of the Academy day, should they wish their child to go.
- Any trips abroad, deemed to be outside of school hours and term dates, should they wish their child to go.
- Any trip where the majority of the visit is outside of school time, parents will be expected to pay
- Costs incurred by re-scrutiny to examinations results, should they have requested this.
- One-entry examinations, where the parents/carers have requested a double entry for a prescribed public examinations in the same subject.
- Entering the child to re-sit an examination, where the Academy has not provided any preparation for that examination.
- Entering their child for a public examination not on the prescribed list of the Academy
- Costs incurred from entering a student to an examination, who subsequently does not complete the necessary coursework or fails to sit the examination, and hence fails 'without good reason'.
- Any music or vocal tuition provided by outside agencies.
- Parents/carers may be asked to make a contribution towards the cost ingredients and materials for products made by their children during the Academy day, should they wish to own the finished product.
- Music or Vocal tuition for students who participate in out-of-school music centre activities.
- Board and lodging charges for residential visits
- Any damage made to the school or assets to the school.

Remission for any other educational costs may be applied for in writing. These applications will be considered but there is no guarantee that remission can be made.